January 24, 2020

To: Principals and Teachers
From: Desiree Von Flue, Assistant Superintendent
Subject: KEEP Applications for 2020-2021 School Year

The Camp KEEP team is now accepting applications for the 2020-2021 school year. It’s been a great year for students at both KEEP Ocean in Los Osos and KEEP By the Sea in Arroyo Grande. The environmental study program continues to captivate students and we hope your instructional plan for the 2020-21 school year includes time at Camp KEEP.

Applications received will be scheduled on a first come first served basis with recognition for Kern County Schools and/or past attendance, space permitting. Please find the application attached. The due date is February 12, 2020.

Email the application to Kathryn Miller at kamiller@kern.org. Note: the application is not an official contract. Contracts will follow this spring.

KEEP fee schedule:

- 5 Day: $302.00
- 4 Day (limited availability): $285.00
- Out of county/private fee: +$55.00

These prices are per student, counselor and teacher.

KEEP is committed to a quality, educational experience for all students. We appreciate your support, interest and participation. If you have any questions, concerns or comments please contact me at (661) 636-4646 or email at devonflue@kern.org.
Due February 12: APPLICATION TO PARTICIPATE 2020-2021
Kern Environmental Education Program (KEEP)

School:__________________________________ District:________________________________
Principal:________________________________ Email Address:_________________________
Teacher:_________________________________ Email Address:_________________________
KEEP Coordinator:________________________ Email Address:_________________________
Coordinator Phone Number:_________________ School Phone Number:___________________

Please provide an estimate of the actual number of students you anticipate sending to KEEP in 2020-2021. This number needs to be as accurate as possible. Your school will be billed for 90% of your estimate even if fewer students attend. The KEEP Director must approve additional students above your original estimate. Approval depends on the total amount of students scheduled and the physical accommodations of each campus.

Number of Students Attending Camp KEEP: _______
Number of Counselors Attending Camp KEEP: _______ (minimum 1:7 ratio, round up)
Number of Teachers Attending Camp KEEP: _______ (minimum 1:30 ratio, round up)

Site: □ KEEP Ocean □ KEEP by the Sea
Length: □ 5-day week □ 4-day week
Grade: □ Grade 5 □ Grade 6 □ Other (please specify grade) _____

Please note preferred weeks you wish to attend below:
1)___________ 2)___________ 3)___________ 4)___________ 5)___________

If your preferred dates aren’t available, please note times you cannot attend below:

- Participating schools make their own transportation arrangements. KCSOS transportation may be available. For prices call Melanie Ogle, KCSOS Field Trip Scheduler at (661) 852-5807.
- On the first day, arrival time is 11:30 a.m. On departure days, buses should arrive no later than 11:00 a.m.
- The teacher to student ratio is 1:30. Ratios will be rounded up. Schools are encouraged to bring one extra teacher at no additional cost.
- The counselor to student ratio at Camp KEEP is 1:7. Ratios will be rounded up. Counselors must be adults. High school upperclassmen can be utilized as long as there is an adult in each cabin. Counselors, shadows, and adult volunteers over the age of 18 must pass fingerprint clearance. Each school is encouraged to bring 1 male and 1 female counselor above this ratio, at no additional cost.

KEEP will do its best to meet your schedule requests. 4-day weeks are on a space available basis. All applications will be scheduled on a first come, first served basis with recognition for Kern County schools and past attendance.

Contact Desiree Von Flue, (661) 636-4646, if you have any questions regarding student numbers and billing.

Signature: ________________________________ Date: ___________________________