



Office of Mary C. Barlow  
 Kern County Superintendent of Schools  
*Advocates for Children*

**Camp KEEP One Day Field Trip**  
**Due: ASAP (Limited Availability; 1st come 1st serve)**

School/District: \_\_\_\_\_ Principal: \_\_\_\_\_  
 School Address: \_\_\_\_\_ Principal Email: \_\_\_\_\_  
 School Phone#: \_\_\_\_\_ Principal Cell#: \_\_\_\_\_  
 School FAX#: \_\_\_\_\_ KEEP Coordinator: \_\_\_\_\_  
 Secretary: \_\_\_\_\_ KEEP Coordinator Email: \_\_\_\_\_  
 Secretary Email: \_\_\_\_\_ KEEP Coordinator Cell#: \_\_\_\_\_

**One Day Field Trip:**

Number of Classes: \_\_\_\_\_  
 Number of Students: \_\_\_\_\_  
 Number of Chaperones: \_\_\_\_\_ (10:1 ratio)  
 Number of Teachers: \_\_\_\_\_ (30:1 ratio)

**Costs:**

**\$750 / class (max 30 students)**  
**+\$25 / student extra charge (above 30)**  
**+\$100/ class for out of county/private school**  
**No Charge For Teachers & Chaperones**

*An increase from the contracted number must be approved in advance and space dependent. Teachers must be credentialed district employees. Chaperones must be fingerprinted adults. Adults providing 1-on-1 assistance may not be used as chaperones. Schools arrange transportation; arrival at 10am and departure at 3:30pm. KCSOS transportation may be available; inquire with Field Trip Scheduler at 661-852-5807.*

**Please fill out completely. Cell numbers mandatory for day-of communication.**

1st Teacher                     grade 4     grade 5     grade 6     grade 7     grade 8     Other\_\_\_\_\_

2nd Teacher                     grade 4     grade 5     grade 6     grade 7     grade 8     Other\_\_\_\_\_

3rd Teacher                     grade 4     grade 5     grade 6     grade 7     grade 8     Other\_\_\_\_\_

4th Teacher                     grade 4     grade 5     grade 6     grade 7     grade 8     Other\_\_\_\_\_

5th Teacher                     grade 4     grade 5     grade 6     grade 7     grade 8     Other\_\_\_\_\_

PLEASE NOTE: Due to high demand, shortened year, and limited staffing, KEEP is unable to accommodate requests for specific days. Please list any days you are unable to attend; as well as your last day of school.

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_