

## TEACHER RESPONSIBILITIES

At KEEP you get to observe your students in a new environment, interact more freely, and watch different ways they learn and grow. Many teachers are surprised to see their students change in ways they never imagined!

- All Week
  - If KEEP staff out sick, teachers are in charge.
  - Remain on campus in the evenings.
  - Solve problems (behavior, homesick, injury & illness).
  - Contact families when needed.
- 7-9am = Mornings
  - Check-in with counselors & problem solve.
  - Meet with Program Supervisor to report issues & your schedule.
- 9am-3:30pm = Hikes
  - Go on some hikes.
  - Lunch check-in with counselors & naturalists.
  - Supervise any child that can't hike, unless they have a 1-on-1.
- 3:30- 4:30pm = Teacher Hour (Not recess!)
  - Snacks in Dome.
  - Student "quick write" evaluations & student sharing.
  - Lead extra activities: Journals, Discovery Zone, Photos, Thank-you Notes, etc.
- 4:30-9pm = Recess - Dinner - Recess - Evening Program
  - Join activities. Help supervise & troubleshoot.
- 9-9:45pm = Bedtime
  - Cabin Patrols.
    - 9:00-9:15 Cabin check #1 (go in every trailer)
      - Remind every cabin it's time for lights out.
    - 9:15-9:30 Cabin check #2 (as needed)
      - Help settle trailers that are still rowdy.
    - 9:30-9:45 Cabin check #3 (as needed)
      - Give consequences if trailers still noisy,
- Last Day:
  - Make sure your busses are on-time! (Good to do before the last day!)
  - Clean your trailer thoroughly for the teachers next week.
    - (Bathrooms-Kitchen-Floors-Trash)
  - Checkout meeting with the Program Supervisor about 9am.
  - Autographs & final hike with students about 9:30am.
  - Organize luggage loading with adult help.
  - Picnic lunch at 11am.
  - Final announcements & bus dismissal about 11:45am.

